

Job Description – Session Leader 2008

- Location:** Visy Cares Link Centre
Laverton College P-12 site
www.laverton.vic.edu.au
- Position:** Session Leader with a Special Education/Numeracy background
- Time Fraction:** Full time
- Employment type:** One year Contract commencing January 2008
- Contact:** Anne Fitch
9369-8026
afitch@optusnet.com.au

Applicants who are currently registered or eligible for registration with the Victorian Institute of Teaching and qualified in or have demonstrated experience in the specified position are invited to submit an application addressing the following key selection criteria.

Key Selection Criteria

1. Demonstrated ability to develop, implement and evaluate educational programs, which take into account the wide range of individual needs and abilities of young people including those with significant literacy and numeracy needs.
2. Well developed interpersonal skills and a demonstrated ability to work effectively as a member of a team, the wider community and with parents
3. Demonstrated ability to develop programs and resources in a thematic approach to studies, including the teaching of social skills as part of learning outcomes.
4. Ability to motivate young people and maintain a focus on improvements in learning outcomes.
5. A willingness and capacity to undertake a strong welfare role with young people.
6. Well developed Information Communication Technology skills

Include in your application the names and contact details of three referees in support of your submission.

Transition Centre Profile

The **Visy Cares Link Centre** is a transition centre focused on the needs of young people between the ages of 12 and 14 years. The transition centre is located on the Laverton College P-12 site in the western suburbs and caters to 25 young people at a time.

A Board of Management oversees the operations of the centre. The site staff consists of a Manager, Social Worker, two session leaders and an administration officer.

Parental involvement is strongly encouraged. The length of time young people participate in the Centre ranges from one to four terms duration dependant upon student progress, engagement and needs.

The program assists each young person to

- Articulate and document their personal and academic goals
- Enhance personal and social development
- Improve academically
- Successfully transition to secondary school

The Link Centre curriculum foci are:

- Health and well being
- Literacy and numeracy
- Electronic and personal communication

Applications close: 4 January 2008

Please forward your written application to:

The Manager
The Link Centre Limited
Laverton Secondary College
91 Bladin Street
Laverton Vic 3028